

Application for Tenancy

Property Address: _____
Rental Amount: _____ Move-in date: _____ Tenancy Length: _____
Name(s): _____ _____
Current Address: _____
Mobile: _____ Landline: _____ Email _____
Occupation & Details: _____ _____

Current Landlord: Mr./Mrs./Miss/Ms. _____ Address: _____ _____ Tel: _____ Email: _____	Previous Landlord: Mr./Mrs./Miss/Ms. _____ Address: _____ _____ Tel: _____ Email: _____
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Further information:

Do you have pets? Yes No

Will anyone under 18 be residing at the property? Yes No

Conditions of offer: Please Specify any requests or conditions attached to the offer you are making.

Signed: _____ Date: _____

Terms and conditions

1. We require a deposit equating to five or six weeks rental (depending on the value of your tenancy) to be paid upon signing of the tenancy agreement. This will be held in line with current TDS legislation and cannot be returned until you are in agreement in writing with the landlord. Wilfords will retain any interest.
2. Upon your offer being agreed, we will require a holding deposit of one weeks rent, so that we can remove the property from the market. This payment will form part of the initial deposit payment and is refundable, in line with the terms in this link <http://www.wilfords.com/site/wp-content/uploads/2019/02/Wilfords-London-Holding-Deposit.pdf>
3. We require the first installment of rent upon signing of the tenancy agreement. It is your responsibility to set up a standing order or any other method of payment so it is paid on time.
4. We will help you obtain written references for approval from your landlord. In general, we will need references based on your ability to pay the rent including employment details, and your previous landlord history.
5. We will need a copy of your identification in the form of a passport before you take occupation of the property
6. If a tenant wishes to complete a change of occupancy during the fixed term of tenancy they must contact the agent or landlord and seek approval before allowing any person/persons to occupy the property and there will be an administration fee of £50 inc VAT for the completion of a new contract payable by the exiting tenant.
7. Any further changes to the tenancy agreement, during the tenancy will incur a charge of £50 inc VAT per change

General terms and conditions

1. Unless otherwise agreed, you are responsible for paying the utility bills and television license on a long let tenancy.
2. It is your responsibility to ensure that all of your personal items are insured.
3. Wilfords are compliant with the General Data Protection Regulations. For information on how we handle your data, please look at the privacy policy on www.wilfords.com
4. We will ask the landlord to professionally clean when you move in to a property and it is your responsibility to leave it to the same standard at check out.
5. Wilfords is a member of The Property Ombudsman Service and has a complaints procedure in accordance with their regulations. Full details are available on request.

Signed:

Date: